

NATIONAL TARIFF COMMISSION  
MINISTRY OF COMMERCE  
GOVERNMENT OF PAKISTAN

APPLICATION FORM FOR REMOVAL OF FISCAL/TARIFF ANOMALY

**General Guide Lines:**

1. This Form has been designed to seek information from the applicant in order to facilitate/assist the Commission with the tariff/tax related problems. In case there is any difficulty in filling this form, please call on Secretary National Tariff Commission (Ph.051-9202839).
2. Attach copies of the latest audited/un-audited accounts along-with accounts of two preceding years. A copy of half yearly accounts (if prepared) and minutes of the last Annual General Meeting may also be provided.
3. Please keep in mind that your case/request is liable to be closed if the requisite information is not fully provided as per prescribed format.
4. If required additional paper can be used or the entire form can be typed on separate paper. But as far as possible, information may be given to the fullest extent.
5. After filling in the form as required it should be despatched to the National Tariff Commission on the following address, together with prescribed fee (non-refundable) in shape of bank draft amounting to Rs.20,000 (if paid up capital of applicant unit is upto Rs.50 million) and Rs .30,000/- in all other cases.

**The Chairman,  
National Tariff Commission,  
5<sup>th</sup> Floor, State Life Building No.5  
Khayaban-e-Quaide-Azam,  
Blue Area,**

**Postal Code 44000**  
**ISLAMABAD**

-----PABX NO:(051) 9202031-35, FAX NO.  
(051) 9221205,  
E-mail Address: [ntc1@paknet2.ptc.pk](mailto:ntc1@paknet2.ptc.pk),  
Website: [ntcomm@cjb.net](mailto:ntcomm@cjb.net) Post Office Box 1689, Islamabad.

A. APPLICANT'S PROFILE:

1. Name and address (with telephone, telex and fax nos.):
2. Present operational status:

B. PROBLEMS FACED (TARIFF/TAX RELATED) AND RELIEF SOUGHT:

1. State problem(s) faced:
2. State relief sought:
3. Give justification of the removal of anomaly:

C. DETAILS OF GOODS ON WHICH RELIEF IS SOUGHT:

1. Description, composition and use:
2. Name(s) and address(es) of other competing manufacturers of the same goods:
  - i)
  - ii)
  - iii)
3. Name(s) and address(es) of major importer(s) of the same/similar goods:
  - i)
  - ii)
  - iii)

D. TAXES AND DUTIES ON IMPORTED FINISHED GOODS AND COMPONENTS/RAW MATERIALS FOR LATEST THREE YEARS.

The year <u>Before</u>	Last <u>year</u>	Current <u>year</u>	Proposed <u>duty rates</u>
	Jul – Jun	Jul – Jun	Jul - Jun

i) Finished goods

PCT NO.

Description

Customs duty

Sales tax

Central Excise

Any other tax/duty

ii) Component(s)/Raw material(s) (basic/direct)

PCT NO.

Description

Customs duty

Sales tax

Central Excise

Any other tax/duty

(Note) Indicate local availability of above mentioned components and raw materials and their prices and quality compared with imported ones.

E. TAXES AND DUTIES ON LOCAL FINISHED GOODS AND COMPONENTS/RAW MATERIALS FOR LATEST THREE YEARS.

The year <u>Before</u>	Last <u>year</u> Jul – Jun	Current <u>year</u> Jul – Jun	Proposed <u>duty rates</u> Jul – Jun
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i) Finished goods  
PCT NO.  
Description  
Sales tax  
Central Excise  
Any other tax/dut

ii) Component(s)/Raw material(s) (basic/direct)  
PCT NO.  
Description  
Sales tax  
Central Excise  
Any other tax/duty

F. QUANTITY AND VALUE OF INDIGENOUS PRODUCTION AND OF IMPORTED GOODS FOR THE LATEST THREE YEARS:

<u>Year</u>	<u>Indigenous production</u>		<u>Imports</u>	
	<u>Quantity</u>	<u>Value</u>	<u>Quantity</u>	<u>Value</u>
Current Year (      )				
Last Year (      )				
The Year Before(      )				

G. INSTALLED CAPACITY AND CAPACITY UTILIZATION FOR THE LATEST THREE YEARS:

Name(s) of Industrial Unit(s)	Installed capacity (on shift basis)	<u>Actual production</u>		
		Current year	Last year	The year before
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- i)
- ii)
- iii)

Reasons for under utilization of installed capacity (if applicable)

I. PRODUCTION/SELLING COSTS.

Breakup of production/selling costs based on a unit of out-put:

	<u>Current Estimates</u>	<u>As per latest audited accounts</u>
1.	Raw material costs	
2.	Packing material costs	
3.	Manufacturing salaries & wages	
4.	Manufacturing overheads:	
	i) Stores/spares etc	
	ii) Electricity	
	iii) Gas/fuel	
	iv) Repair & maintenance	
	v) Depreciation	
	vi) Misc./other exp.	
5.	Inventory adjustment	

6. Total manufacturing cost (1 to 5)
7. Administrative Exp.
8. Selling & distribution exp.
9. Financial Exp.
10. Less other income
11. Total cost
12. Profit/(loss)
13. Ex-factory sales price  
excluding sales tax
14. Sales tax
15. Central Excise
16. Ex-factory sales price  
including taxes.

J. COST DETAILS OF COMPONENT/RAW MATERIAL REQUIRED TO PRODUCE A UNIT OF OUT-PUT (TO DETERMINE INPUT/OUTPUT RATIO)

	<u>PCT No.</u>	<u>Description</u>	<u>Quantity</u>	<u>Wastage</u> <u>price</u>	<u>cost</u>	<u>C&amp;F</u> <u>Price</u>	<u>Landed</u>	<u>Market</u>
i)								
ii)								
iii)								
iv)								

K. LANDED COST OF COMPETING IMPORTED FINISHED PRODUCT:

C&F price	Source-I	Source-II	Source-III
Customs duty (@ ...%)			
Sales tax (@ ....%)			
Flood relief Surcharge @ 1%			
Incidentals (@ 5%)			
Central Excise (@ ....%)			
Total landed cost			

L. CERTIFICATE

I certify that the information given above is true to the best of my knowledge and belief. I undertake to furnish documentary and other evidence when called upon to do so to substantiate the information contained above.

Place.....

Signature.....

Date.....

Name & designation.....